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11-12-1962

### Minutes, College of Arts & Sciences Faculty Meeting, November 12, 1962

Arts & Sciences Faculty

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## A G E N D A

Faculty Meeting  
4:20 P.M., November 12, 1962, Bingham Hall

### I. Committee Election.

One member needed to replace Mr. Sanderlin on the Faculty Committee on Admissions, Academic Standing, Scholarship & Financial Aid. This member would also serve on the Admissions Sub-committee. Mr. Sanderlin's term would have expired in June, 1965. New member to be elected by and from the faculty. No member shall succeed himself.

Other members of the Committee are: Mr. Scroggs, Chairman; Mr. Wolfe, Mrs. Watson, Mr. Vermilye, Mr. Rich, Mr. Tiedtke, Mr. Bretnall, Mr. Hellwege, Mr. Peterson, Mr. Vestal, Mr. DeGroot, Miss Drinkwater.

### II. New Course.

The Faculty-Administration Committee recommends approval of the following new course:

THE AMERICAN DWELLING.(Art 202w, 203s) Domestic architecture is the the one form, which in itself and in its manifold associations with other forms of art, is best known by all. This course is intended, therefore, to reach all students and to aid them in recognizing the value of understanding architecture. It will begin with a series of lectures designed first to acquaint the student with past and present, successful and unsuccessful, solutions to the design of the American dwelling. Problems peculiar to contemporary American planning will be stressed, emphasizing particularly the relationship of the individual unit to the community or urban complex as a whole. Later, students will be given a variety of topics to be prepared and presented by means of discussion teams to the class. These topics will be designed to increase the student's awareness and development of his own tastes and to enable him in the future to be a valuable and contributing participant in the planning of his own community. The course will terminate with limited individual design projects, which will provide the opportunity for the student himself to experiment with some of the basic problems involved in architectural planning. 5 credits.

Kornwolf

### III. Travel Receipts--Mr. Scroggs

### IV. Changing Class Schedules--Mr. Scroggs

It is the regulation of the Faculty-Administration Committee that all changes which professors make in schedules be first cleared with the Registrar. There have been considerable complications and conflicts through moving classes into periods already pre-empted.

### V. Summary of Class Size, 1961-1962; 1962-1963, Fall term--Mr. Scroggs

See attached sheet .

### VI. Announcements--Mr. Wagner

## November 12, 1962, Faculty Meeting Agenda (Continued)

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- VII. Early Thanksgiving Absences--Mrs. Watson
- VIII. Profile of Entering Class, 1962-1963 and Discussion of Early Decision Plan for Rollins Application--Mr. Rich

CORRECTION TO THE PREVIOUS FACULTY MINUTES: Miss Packham is to be added to the list of members being present at the September meeting.

November 12, 1962, Faculty Meeting Agenda (Continued)

3.

Summary of Class Size

1961-1962; 1962-1963

Fall Term

<u>Enrollment</u>	<u>1961-1962</u>	<u>1962-1963</u>	<u>Total</u>
1-4*	15	10	25
5-9	27	24	51
10-14	35	26	61
15-19	45	31	76
20-24	35	51	86
25-29	10	17	27
30-34	15	15	30
35-39	0	2	2
40 and over**	3	3	6
	<u>185</u>	<u>179</u>	<u>364</u>

The above tabulation does not include studio courses in Art, courses in music, or courses primarily of an individual study nature

\*Courses with enrollment below 5:

	<u>1961-1962</u>	<u>1962-1963</u>
Biology		320 (4)
Chemistry	413 (1); 418 (1)	
Economics	471 (4)	
Education	417 (1)	
English	467 (4)	307 (3)
Geography	301 (1)	
Geology	301 (4); 351 (2)	
		204 (2)
German	301 (2); 401 (1)	
		401 (1); 404 (1)
History		401 (4)
Physical Education		372 (2)
Psychology	405 (2 sections: 2;1)	
Russian		201 (4)
Secretarial Studies		264 (2)
Spanish	413 (4)	413 (4)
Speech	212C (3); 322 (2)	

\*\*Courses with enrollment of 40 or more:

	<u>1961-1962</u>	<u>1962-1963</u>
Geology		101 (76)
Soc. & Anthro.	201C (42)	201 (56); (47)
Philosophy	203 (52)	
	223 (42)	



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November 12, 1962, Faculty Meeting Agenda (Continued)

4.

C O P Y

WOODROW WILSON  
NATIONAL FELLOWSHIP FOUNDATION  
32 Nassau street, Princeton, New Jersey  
Telephone WALNUT 4-4666 Area Code 609

Hugh Taylor, President  
Hans Rosenhaupt, National Director

October 22, 1962

Dear Campus Representative:

The enclosed background data will give some perspective to your current efforts. Unfortunately, the only available Office of Education figures on awarded degrees limp three years behind the facts; some comparisons may be superannuated.

Do let me know if our own computations of liberal arts degrees, or of humanities plus social sciences bachelor's degrees alone, or of nominations from your campus should be significantly off the mark.

THIS IS YOUR LAST REMINDER THAT

NOMINATIONS CLOSE OCTOBER 31, 1962

Sincerely,

Hans Rosenhaupt

## November 12, 1962, Faculty Meeting Agenda (Continued)

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## Region VI

	Earned Degrees 1958-1959			Woodrow Wilson Fellows	
	Total	Liberal Arts	Liberal Arts Minus Science	Nominations 1961-1962	Elections* 1945-1962
<u>Alabama</u>					
Alabama Agric. & Mech. C.	126	36	15	4	1
Alabama C.	90	35	20	12	2
Alabama State C.	472	126	85	1	1
Alabama, U. of	1400	407	211	19	20
Athens C.	67	41	19	4	-
Auburn U.	1599	204	117	25	5
Birmingham Southern C.	195	129	74	8	9
Florence State C.	269	115	62	4	1
Howard C.	351	108	90	7	1
Huntingdon C.	112	71	48	3	4
Jacksonville State C.	330	104	53	2	-
Judson C.	35	28	25	3	-
Livingston State C.	110	31	24	1	-
Miles C.	70	35	19	11	-
Oakwood C.	31	8	3	3	-
St. Bernard C.	54	30	23	1	-
Spring Hill C.	157	94	68	13	8
Stillman C.	47	20	12	3	1
Talladega C.	58	51	22	11	4
Troy State C.	278	105	62	13	-
Tuskegee Institute	244	35	15	2	-
Totals	6,095	1,813	1,067	150	57
<u>Florida</u>					
Barry C.	75	31	26	1	-
Bethune-Cookman C.	146	35	21	5	1
Florida Agri. & Mech. U.	404	50	22	15	4
Florida Southern C.	429	147	115	4	2
Florida State U.	1294	470	330	29	16
Florida, U. of	1810	478	297	30	27
Jacksonville U.	102	46	23	10	-
Miami, U. of	1508	408	295	32	26
Rollins C.	112	75	66	6	7
Stetson U.	304	122	92	18	14
Tampa, U. of	234	82	61	1	1
Totals	6,418	1,944	1,348	151	98
<u>Georgia</u>					
Agnes Scott C.	108	100	71	14	11
Albany State C.	123	13	12	1	-

November 12, 1962, Faculty Meeting Agenda (Continued)

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Region VI

	Earned Degrees 1958-1959		Woodrow Wilson Fellows	
	Total	Liberal Arts	Liberal Arts Nominations 1961-1962	Elections* 1945-1962
<u>Georgia (Continued)</u>				
Atlanta U. System				
Atlanta U.	61	-	-	-
Clark C.	108	49	35	3
Morehouse C.	100	77	26	5
Morris Brown C.	127	59	46	3
Spelman C.	69	65	42	1
Berry C.	78	17	5	1
Brenau C.	30	16	11	-
Columbia Theological Sem.	-	-	-	1
Emory U.	719	275	169	26
Fort Valley State C.	134	59	42	2
Georgia Inst. of Tech.	1081	71	-	6
Georgia Southern C.	269	50	25	-
Georgia State C.				
for Women	169	19	12	-
Georgia State C. of				
Business Administration	325	32	25	1
Georgia, U. of	1384	305	165	19
La Grange C.	57	38	26	1
Mercer U.	230	145	101	5
North Georgia C.	118	28	12	1
Oglethorpe U.	92	39	32	4
Paine C.	30	15	7	-
Piedmont C.	101	27	21	1
Savannah State C.	137	36	13	-
Shorter C.	43	32	25	-
Tift C.	50	27	22	-
Valdosta State C.	107	51	26	-
Wesleyan C.	55	28	23	1
West Georgia C.	65	-	-	-
Totals	5,970	1,673	994	92

South Carolina

Allen U.	163	45	24	5	-
Benedict C.	194	80	45	7	1
Bob Jones U.	301	50	42	-	-
Central Wesleyan C.	14	3	3	-	-
Charleston, C. of	46	43	22	2	1
Citadel, The	392	100	82	11	5
Claflin C.	105	36	8	6	-
Clemson C.	528	56	19	3	2
Coker C.	44	19	13	-	1

November 12, 1962, Faculty Meeting Agenda (Continued)

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Region VI

	<u>Earned Degrees 1958-1959</u>			<u>Woodrow Wilson Fellows</u>	
	<u>Total</u>	<u>Liberal Arts</u>	<u>Minus Science</u>	<u>Nominations</u>	<u>Elections*</u>
				<u>1961-1962</u>	<u>1945-1962</u>
<u>South Carolina (Continued)</u>					
Columbia C.	108	48	42	7	1
Converse C.	53	53	45	8	6
Erskine C.	112	49	26	6	5
Furman U.	293	163	113	4	8
Lander C.	52	14	8	3	-
Limestone C.	52	21	13	8	1
Morris C.	78	36	18	-	-
Newberry C.	111	54	30	1	1
Presbyterian C.	108	64	49	7	3
South Carolina State C.	186	51	21	11	1
South Carolina, U. of	844	223	139	11	10
Winthrop C.	235	59	41	19	4
Wofford C.	136	97	44	16	8
Totals	4,155	1,364	847	135	58
<u>Puerto Rico</u>					
Puerto Rico, U. of	-	-	-	1	1
<u>Region VI</u>					
Grand Totals	22,638	6,794	4,256	653	306

\* As of May 31, 1962

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MEMORANDUM

ROLLINS COLLEGE

From John Oliver Rich, Admissions

Date November 12, 1962

To The Faculty

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Subject Early Decision for Rollins Admission Applicants

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In recent weeks a number of you have asked for an explanation of the early decision plan which some colleges use in their admission process. Others have asked whether Rollins might not benefit from adopting such a plan. The following points are presented in an effort to answer these questions, to explain our existing policy and to invite your suggestions for improving that policy.

First, we should clearly understand what is meant by "early decisions"\*. It is a formal plan by which an applicant for admission to a given college receives the admission decision in the fall of his senior year of secondary school rather than in the following spring. The decision is based on his record, recommendations and test scores for the first three years of secondary school rather than on the 3½ year record. In applying for early decision the applicant is asked to sign a statement that he is applying to the one college only and that, if accepted, he will definitely enroll in that college. Applicants thus accepted are asked to pay a non-refundable deposit.

Second, when the early decision idea was initiated several years ago the Rollins Admission Committee decided against adopting it because (a) the majority of our more desirable students do not decide which of several colleges is their first choice until sometime during their senior year of secondary school; (b) many of our applicants are not in a position to visit Rollins until the winter or spring of their senior year; and (c) it was felt that, (a) and (b) being true, a formal early decision plan at Rollins might encourage false statements of intention on the part of our early decision applicants.

Third, periodic checking with colleges which have been offering early decision reveals that (a) such plans do encourage dishonest college choice statements and, more especially, produce pre-mature first choice decisions; (b) early decision plans with few exceptions complicate rather than simplify college counseling work in secondary schools; and (c) there is increasing dissatisfaction with early decision plans on the part of comparable colleges which offer them.

Fourth, an increased effort on the part of the Rollins Admissions Office to offer "informal" early decision in the form of personalized letters indicating what the expected decision will be, has virtually eliminated all requests for an early decision plan. These "indication" letters are written upon the receipt of the three year record, recommendations and test scores. They are addressed to the college counselor in the secondary school with permission to reveal the contents to the applicant (or prospective applicant). When acceptance is indicated, no early deposit is required and the early applicant as well as later applicants has until the Candidates Reply Date of May 1st to make his final choice by depositing our non-refundable \$250 reservation fee.

(\* "Early decision" should not be confused with "early admission," which refers to the process of enrolling college applicants prior to high school graduation as in the case of Stephen Forsythe, who entered Rollins this September following the 10th rather than the 12th grade of high school.)



## MINUTES OF THE FACULTY 1962-1963

The second meeting of the Rollins College Faculty of 1962-1963 was held at 4:20 p.m., November 12, 1962, in Bingham Hall. President McKean presided.

The following members of the faculty were present:  
 Mr. Adicks, Mr. Allen, Mr. Anderson, Mr. Aycock, Mr. Botero,  
 Mr. Bowers, Mr. Brackney, Mr. Brockman, Miss Brokaw, Mr.  
 Buffington, Mrs. Burnett, Mr. Coffie, Mr. Colgan, Mrs.  
 Dean, Mr. DeGroot, Mr. Dewart, Mr. Dorsett, Mrs. Drabik,  
 Miss Drinkwater, Mr. Evans, Mr. Felton, Mr. Fitzwater,  
 Mr. Folsom, Mr. Gifford, Mrs. Draper, Mrs. C. Gleason,  
 Mrs. L. Gleason, Mr. Griswold, Mr. Hamilton, Mrs. Hansen,  
 Mr. Hardee, Mr. Hardy, Mr. Hellwege, Mr. Herrick, Mr.  
 Hill, Mr. Hufstader, Mr. Kane, Miss Mack, Mrs. Magoun,  
 Mr. Mahan, Mr. Marcotte, Mr. McDonnell, Mr. McKean,  
 Mr. Miller, Mr. Momsen, Mr. W.M. Nelson, Miss Ortmayer,  
 Miss Packham, Miss Perry, Mr. Peterson, Mr. Rich, Mr.  
 Ross, Mrs. Roure, Mr. Sanderlin, Mr. Sandstrom, Mr.  
 Saute', Mr. Scroggs, Miss Shor, Mr. Silins, Mr.  
 Rhea Smith, Mr. Riley Smith, Mr. Stock, Mr. Stone, Mr.  
 Summers, Mr. Trapnell, Mr. Triplett, Mr. Vermilye, Mr.  
 Vestal, Mr. Wagner, Mr. Waite, Mrs. Watson, Mr. Wavell,  
 Mr. Wilson.

Members excused were: Mr. Rosazza, Miss Webber,  
 and Mr. Wolfe.

- |                            |   |
|----------------------------|---|
| Art 203w, 203s             | President McKean spoke briefly about the proposed new course on "The American Dwelling," to be given by Mr. Kornwolf. Approval of this course was voted.  |
| Travel Receipts            | Dean Scroggs suggested that the faculty check with the Dean when they are planning to go on a trip for which reimbursement of some or all expense could be expected.  |
| Changing Class Schedules   | Dean Scroggs spoke of the problems resulting from the changing, by professors, of announced class schedules and referred to the regulation of the Faculty-Administration Committee on this point.   |
| Class Size                 | Dean Scroggs spoke of the improvement in class-size problem this year, as shown in a sheet attached to the Agenda for today's meeting.  |
| Woodrow Wilson Fellowships | Dean Scroggs brought to the attention of the faculty the requirements for Woodrow Wilson Fellowships, reminding all that candidates must apply to the graduate schools of their choice before applying for a Woodrow Wilson Fellowship. He read the list of students nominated this year and asked the faculty to write to, or congratulate, those they know. |
| Thanksgiving Absences      | Dean Watson brought up the matter of Thanksgiving absences and asked what the faculty wished done about them. There   |



was extended discussion, resulting in two motions:

- (1) Mr. Hufstader moved, and it was seconded, that there be no excuses accepted. The motion carried.
- (2) Mr. Hamilton moved, and it was seconded, that Dr. Stock's special request be denied. The motion carried.

Mr. Rich stated that the Thanksgiving vacation has been a problem for years; he said parents want to know whether most of the students go home for that vacation; such a trip changes their expenses. There was some feeling that it might be well to consider a return to the one-day Thanksgiving vacation formerly in force.

The Entering  
Class and the  
Early Decision  
Plan for Rollins  
Application

Mr. Rich spoke of the entering class, 1962--printed sheets on which had been supplied at the door--and of the Early Decision Plan as it affects Rollins applications. Mr. Wavell questioned the advantage of this Plan and challenged particularly the unrefundable deposit. Mr. Rich felt that many of the criticisms of the Plan resolve themselves into matters of semantics. Mr. R.M. Smith asked how many students are lost each year because they cannot get an early answer. Dean Scroggs stated he would be skeptical about the complaints unless he had the record in front of him. Mr. Rich said he would like the names of any really "lost" applicants: we start accepting them in February and keep it up from then on; we do them almost always on the day the applications come in. They may be kept over, in questionable cases. Counsellors say that doubtful cases should not be accepted early as they have not shown what they really can do: they should have to do their work in the senior year before being accepted. He told the procedure we follow, of telling the applicants they have until May 1 to make up their minds; and then, of bringing them here to see the College. In reply to Mr. Stone's question as to how many we really accept early, Mr. Rich said the number this year was between 40 and 50. As far as the outlook for next year is concerned, Mr. Rich said we were running ahead of last year until the Cuban crisis; then, applications stopped dead: parents were not worried about war--it was about Florida's being a military state.

Segal Concert

Mr. Wagner announced plans for the two-piano concert by the Segal twins, to be given in the Annie Russell Theatre Thursday evening, with special, one-half-price admission for faculty and students. He spoke, too, of the Thai dancers' lecture-recital, to be given in the Winter Park High School Auditorium, Sunday evening, November 18, free to the College. President McKean told of the College interest in this performance, and of the

relation of the evening to the year-long attention to the culture of Thailand.

Science Lecture

Mr. Hellwege announced the Science lecture to be given Sunday afternoon in the Annie Russell Theatre. He spoke, also, of the foreign film series: the next offering will be given in Bingham Hall on Tuesday evening.

The meeting adjourned at 5:20 p.m.

Flora L. Magoun  
Secretary pro tem.